

Foreign Language teaching (E-2)

Application Eligibility

- Those seeking position of foreign language instructor at foreign language institutions or educational facilities (primary school and above)
 - Qualification: Natives of the country whose mother language is the one they are teaching. In addition, they must have acquired a bachelor's degree or higher from that country.

Organization that are permitted to hire Foreign Language Instructor

- Educational facilities (primary school and above) or an attached language institution
- Organizations with a training institute for the employees
- Foreign language institutes registered by the Article 7-2 of the Presidential Decree of Institutes' Establishment, Operation & Private Instruction Law
 - Multiple curriculum can be registered and performed
 - Applicable to foreign language institutions similar to those described under Article 12 of the Presidential Decree of Immigration Act.
- Facilities set up based on the law of lifetime education which coincides with the standard the Minister of Justice made.
- Lifetime education facility set up and operated by the nation or the local autonomous entity based on other laws.
- Institutions or corporations for developing abilities for employment which are set up based on the employees' job training promotion law.

How to apply





- The Applicant: the person himself/herself
- Where to apply: The embassy or the consulate of the Republic of Korea
- Required Documents: Refer to the required documents listed below
 - If applicants already have a Certificate of Recognition of Visa Issuance or Certification No. of Visa Issuance, they only need to submit that and the passport.
- How to apply → [Click Here](#)

The process to apply for a certificate of recognition of visa issuance

- The Applicant: the person himself/herself or the inviting party
 - When a faculty staff is applying as a representative, the document of representative, a working certificate and a copy of ID are submitted.
- Where to apply: local immigration office or branch office
- Required Documents: refer to the required documents listed below
- Application for the visa can be made at the embassy or the consulate of the Republic of Korea after the applicants get a certificate of recognition of visa issuance or certification No. of visa issuance
- The process to apply for a certificate of visa issuance → [Click Here](#)

Required Documents





※ Items subject to change depending on individual circumstances

- Passport(A photocopy of passport if applying for a certificate of recognition of Visa Issuance)
- Application for Visa Issuance   or Application for Recognition of Visa Issuance  
- A certificate of employment
- A certificate of degree(must bring original to prove the copy's authenticity)
- Related documents for setting up an organization (a copy of business registration, a copy of institution registration, lifetime education facility registration card, etc)
- Reference
- Sealed transcript(must be sealed-issued by the alma mater)
- A letter of recommendation of the Minister of Education and Human Resource Development or the superintendent of educational affairs is needed for lifetime education facility (except lifetime education facilities operated by the nation or the local autonomous entity)
- Fee (single-entry visa: \$30 (USD), multiple-entry visa: \$50 (USD))
 - ※ Charges not applicable if applying certificate of recognition of visa issuance

- 2 color photos of the applicant are needed when applying for the certificate of recognition of visa issuance
 - size : 3.5cm x 4.5cm
 - Photos must have been taken within the past 6 months.
 - Printed photographs are not accepted
 - Bright background is preferred over a dark one.

http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=382&catSeq=385&showMenuId=374&visalId=E2

- **Native instructors invited by the Ministry of Education**

- Passport
 - Application for Visa Issuance   or Application for Recognition of Visa Issuance  
 - A certificate of employment made out by the superintendent of educational affairs
 - The certificate of native lecturer(issuance from the head of Gyowon University Training Center)
 - Fee: single-entry visa: \$30 (USD), multiple-entry visa: \$50 (USD)
-

The Standard of inspection in visa issuance

- Legitimacy of visit
- Validity of submitted document
- Limited to native speakers of the language being taught.
- Whether the instructors have a bachelor's or higher degree from the country whose mother language is the language being taught.
- Limited to those that only teach conversation in foreign language as described in the Article 7-2 of the Presidential Decree of Institutes' Establishment, Operation & Private Instruction Law, and none of the other methods of foreign language education described in the same section
 - Forms of foreign language education other than conversation instruction, such as language program or translation/interpretation program, are not under the E-2 status.
- Standard of permission for the foreign language teacher at the lifetime education facility
 - Lifetime education facilities in the form of school, colleges in company, remote-college
 - : Confirm qualifications of foreign language instructors
 - Facilities that do not guarantee the scholarship or lifetime education facilities that are one of the following: company-attached, social group-attached, school-attached, journalistic organization-attached, in form of a school, or related to developing knowledge and manpower.
 - : Confirm qualifications of foreign language teachers
 - : Thorough inspection of the facilities and curriculum with the letter of recommendation of superintendent of educational affairs
 - : Lifetime education facility attached to the university needs to submit letter of recommendation of the Minister of Education and Human Resource Development
 - Lifetime education facility which is set up and operated based on the laws made by the nation or the local autonomous entity
 - : Confirm the qualifications of foreign language teachers
 - : Confirm whether or not the facility which is focused on the lifetime education are based on related laws.

Renewal of Foreign Language Instructor (E-2) visa issuance requirements

- Required submission of proof of criminal records (the records must be affixed with the relevant nation's Apostille)
 - * Nationals of countries that have not signed the Apostille treaty, (Canada, China, etc) must get their records verified by their local Korean consulate, and those already in Korea who were issued their criminal records from their consulates in Korea have no need for an Apostille
 - (If they have previous criminal records, they cannot be issued a certificate of visa issuance unless otherwise specified)
 - * Exceptions are made if the nature of the crime is light and does not affect their ability as a teacher

Issuance of proof of (lack of) criminal records

- Consulates located in Korea cannot issue proof of criminal records to individuals not currently in Korea.
 - Korean government requires a proof of criminal records issued by the relevant nation's government for its citizens to use for any number of international activities, such as employment. It will accept records issued by the federal government Please check the local government resources to find out how you can obtain one.
 - * If obtained through consulates in Korea, please refer to the list below or the local webpage.
 - U.S. : FBI CJIS DIVISION(Federal bureau of investigations), <http://www.fbi.gov/hq/cjisd/cjis.htm>
 - Canada Royal Canadian Mounted Police, <http://www.rcmp.ca>
 - New Zealand : Ministry of Justice website,<http://www.justice.govt.nz/privacy/>
-

- Required submission of health examination records
 - Upon issuance of visa or visa issuance certificate, Submit a copy of your health examination records
 - Submit a copy of health examination records upon applying to be a registered foreigner after entering Korea.
 - * "Recruitment health exam" MUST include TBPE test(tests for drug abuse), cannabinoid test(tests for Marijuana), and HIV test (tests for AIDS) results
 - *Those that list history of drug usage, AIDS, or other disease the law defines as serious contagious disease in their self health verification are not allowed to be issued a visa issuance certificate
 - *Those that are found to have drug intake, AIDS or other disease the law defines as serious contagious disease in their health examination will have their stay cancelled and be deported.
- Stronger and more diversified authentication procedures for documents that prove their highest education. (Applicants may choose one of the following)
 - Original copy of the diploma (will be returned to the applicant after making a copy and having it sealed as a legitimate copy)

http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=382&catSeq=385&showMenuId=374&visald=E2

- Copy of the diploma (verified by the Korean consulate or attached with documents verifying highest education, issued by 'Korean Council for University Education')
- Certificate of academic degree issued by the relevant university. (Affixed with an apostille or attached with documents verifying highest education, issued by domestic verification agency)
- Certificate of graduation that lists acquisition of diploma (Affixed with apostille or attached with documents verifying highest education, issued by domestic verification agency)
- ※ Nationals of countries that have not signed the apostille treaty must get verification from the local Korean consulate or attach documents verifying highest education, issued by domestic verification agency
- ※ Due to revised requirements, suppose that a foreigner already submitted documents verifying the highest level of education that was issued by a domestic verification agency ('Korean Council for University Education') when he/she has applied for visa issuance certificate. In such case, they will be exempted from having to submit documents that prove their education level again if they need to apply for Foreign Language Instructor (E-2) visa or visa issuance certificate.

Processing domestic verification agency's documents that prove highest education

- Employer or equivalent requests verification of the applicant's educational level through domestic verification agency ('Korean Council for University Education') and confirms it when they return results of their findings (through documents or by phone)
 - When filling out visa issuance certificate, find the field marked "Verify education" and enter "Education verified (Korean council for University Education)"
 - ※ Those whose education has been verified may apply for visa from countries other than Korea, and will be exempted from consulate interview.
-

The following outlines the differences when applying for visa issuance through overseas consulate.

- By rule, must apply from the Korean consulate that is located in the applicant's country.
 - ※ When applying from a third country is permitted: - Those that have worked in Korea as a Professor (E-1), Foreign language instructor (E-2), or Researcher (E-3), and have no record of law breaking
 - Those whose education level has been verified by domestic verification agency ('Korean Council for University Education') that was created based on Law on Korean University Education Association
 - ▶ By rule, must go through an interview at the consulate. (However, those that applied for visa issuance from a third country may skip this portion as situation warrants)
 - According to the standard interview manual, conduct a face-to-face interview. However, if circumstances were such that making a visit is not possible or plausible, then it may be conducted over video conference.
 - If, after the interview, the applicant is deemed unfit to work as an instructor, visa will not be issued regardless of the issuance of visa issuance certificate.

Notes for consulates receiving visa applications

- Checking whether the applicant is eligible to apply for a visa from a third country.
 - From immigration information system: Navigate to 「Visa→Visa issuance certificate」, find Education Verification (new), then check for entry of 「Education verification ('Korean Council for University Education')」
 - From immigration information system: Using 「Stay →Registration→Foreigner registration」, check for whether the applicant has a record of having stayed with Professorship (E-1), Foreign Language Instructor (E-2) and Research(E-3) status
 - From immigration information system: Using 「Crime control →Crime inspection→Search criminal record」, check for record of lawbreaking activities during the applicant's past stays in Korea
- For foreigners that are not eligible for application in the concerned consulate, instruct them to apply for visa issuance from a Korean consulate in their home country.

Special privileges granted to foreign language instructors selected through the English Program In Korea (EPIK) system (as overseen by Ministry of Human Resources)

- Visa issuance application and approval process will remain changed.
 - Certification of criminal records is exempted for foreign instructors that are extending their stay for the first time, if they have entered or registered as foreigner before the revision of the law made it a requirement. Also, instead of submitting their health examination records, they must submit HIV test results and drug usage test (TBPE test or cannabinoid test) results.
-

Apostille Treaty

- Apostille treaty abolishes requests for validating foreign documents (Tresty #1854, Effective as of July 14th, 2007)
- Documents from countries under the same treaty (92 countries) affixed with an apostille bear the same effect as having verification from the local Korean consulate.
- Thus, when an application requires consulate's verification, both actual verification from the consulate, as well as documents affixed with apostille are accepted.
- For more information on the apostille treaty, please visit <http://www.0404.go.kr>
- For issuance contact points in countries that signed the apostille treaty, please [click here](#).

http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=382&catSeq=385&showMenuId=374&visald=E2